



Join Our Team as AIIB Regional Coordinator!

International Secretariat

Quezon City, Metro Manila, Philippines

NGO Forum on ADB (or Forum) is an Asian-led coalition of civil society organizations that are united in principle and action to make the Asian Development Bank (ADB) accountable to its poverty reduction and inclusive development goals for the citizens of Asia and the Pacific. Founded in 1992 and incorporated in 2001, this Network of 250 organizations has extended strategic support to vulnerable communities and people in the sub-regions of Mekong, Southeast Asia, South Asia and Central Asia and Caucasus. In solidarity with partners and members in North America, Europe, Australia, China and Japan, Forum has focused its advocacies on environmental and social safeguards, transparency, accountability, water, climate change, energy, and good governance. In 2014, Forum started its advocacy and monitoring work on the new multilateral development bank, Asian Infrastructure Investment Bank (AIIB).

For the International Secretariat based in Quezon City, we are looking for a highly-motivated, passionate and flexible professional who will take up coordination duties for our advocacy on the China-led AIIB. The Regional Coordinator position will spearhead Forum's Safeguards advocacy on AIIB, as well as networking closely with the member and partner organizations of the Forum and civil society organizations (CSO) based in China and Europe.

Key Responsibilities:

- ❖ Facilitate CSO strategic planning on AIIB Safeguards;
- ❖ Develop and assist in the implementation of action plans based on the AIIB CSO strategy;
- ❖ Coordinate with groups/organizations in China and Europe;
- ❖ Engage local and international media on AIIB Safeguards advocacy; and
- ❖ Provide technical support to Forum's AIIB Safeguards advocacy fundraising.

Additional Responsibility:

- ❖ Coordinate and network with Forum partner/member organizations in the Mekong region

Expected Qualifications:

- ❖ Minimum Bachelor's Degree in Environmental Studies, Economics, Political Science or Social Sciences;

- ❖ experience in policy advocacy and campaign work on international financial institutions (IFIs);
- ❖ Familiarity on the impacts of Large Scale Infrastructure Project on communities and the environment (*Preferably in the Mekong*);
- ❖ Familiarity with IFI Safeguard Policies and Accountability Mechanisms;
- ❖ Related experienced with CSO networks in Asia and Europe;
- ❖ Strong Media links/contacts;
- ❖ Fluent in English and Chinese/Mandarin (*Preferable*); and
- ❖ Adept in Microsoft Office.

Location and Duration:

The Candidate must be willing to relocate to Quezon City, Metro Manila, Philippines. The position is full-time and will require residency in the Philippines. The initial contract will be for one (1) year and maybe extended based on performance.

Our Offer:

The Regional Coordinator position will entail regional and international travel. We offer a monthly competitive remuneration package, with a 13-month pay in pro-rata basis. We will also provide the following: a serviced apartment for stay, work permit and visa support, broad coverage health insurance (for international staff) and other benefits.

How to Apply:

For qualified candidates, please send a Cover Letter of Interest and updated curriculum vitae with photo. Submit your application on or before **Sept 26th 2015**. Only the shortlisted candidates will be contacted by the Forum.